

MOBILE PHONES POLICY

KATANDRA SCHOOL

NOVEMBER 2020

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PURPOSE

To explain to our school community Katandra School's policy requirements, and expectations regarding the safe and appropriate use of mobile phones by students, at school or during school activities.

SCOPE

This policy applies to all students at Katandra School.

POLICY

Katandra School understands that students may bring a mobile phone to school, particularly if they are travelling independently to and from school, the school bus service or to extra-curricular activities.

During school hours, mobile phones must be:

- switched off; and
- locked securely in the student's locker or bag.

Students are permitted to access their mobile phones during eating time just before lunchtime and recess only, unless otherwise authorised by a supervising teacher e.g. where phones may be used for e-learning or other learning activities.

(a) Mobile Phone Use

Mobile phones must not be used:

- during class or assemblies or in any way that disrupts the learning of others;
- to send inappropriate, harassing or threatening messages or phone calls;
- to engage in inappropriate social media use including cyber bullying;
- to capture video or images of people, including students, teachers and members of the school community without their permission; or
- to capture video or images in the school toilets, changing rooms, etc.

Students who use their mobile phone inappropriately at school may be issued with consequences consistent with our school's Student Wellbeing and Engagement and/or Bullying policies.

In some circumstances, students' mobile phones may be confiscated and stored securely at the leader's office

(b) Insurance

Students are responsible for their mobile phone. Please note that the Katandra School does not have accident insurance for accidental property damage. Students and their parents/ carers are encouraged to obtain appropriate insurance for valuable items, including mobile phones that may be brought to school. Students are responsible for items brought to school.

(c) Camps and Excursions

In most circumstances, students will not be allowed to bring their mobile phones on overnight school camps or excursions. Katandra School will provide students and their parents and carers with information about items that can be brought to special activities and events, including mobile phones.

FURTHER INFORMATION AND RESOURCES

- Student Wellbeing and Engagement and Internet and Social Media policies.
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)

REVIEW CYCLE

This Code of Conduct or Policy was endorsed/approved by the Katandra School Council on November 2020 for review if legislative or other changes require in the interim or no later than November 2022.

Date Implemented	November 2020
Author	Rhett Watts
Approved By	School Council
Approval Authority (Signature & Date)	School Council President: Kellie Easton Signature Date
Date to be Reviewed	November 2022
Responsible for Review	Rhett Watts, Thomas Cazaly
References	Victorian Government Schools Reference Guide