

## Schedule 3 Notice of Election and Call for Nominations

An election is to be conducted for members of the school council of KATANDRA SCHOOL.

**Our council election process commences on the time line as follows:**

**Call for Nominations:** Friday, 7<sup>th</sup> February 2014

**Nominations Close:** Friday, 14<sup>th</sup> February 2014

**Distribution of Ballot Papers:** Friday, 21<sup>st</sup> 2014

**Close of Ballot:** Friday, 7<sup>th</sup> March 2014

All appropriate paper work and instructions are available on the Katandra School website at [www.katandra.sch.vic.edu.au](http://www.katandra.sch.vic.edu.au). Nomination forms can be collected from the Office

Completed Nomination and Ballot Papers are to be placed in the **red letter box in the foyer of our administration building.**

Following the closing of nominations a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows –

<u>Membership category</u>	Term of office	Number of positions
Parent member	From the day after the date of the declaration of the poll in 2014 and inclusive of the date of the declaration of the poll in 2016	4
DEECD employee member	From the day after the date of the declaration of the poll in 2014 to and inclusive of the date of the declaration of the poll in 2016	1

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.