

Code of Conduct

The Code of Conduct aims to protect children and reduce any opportunities for abuse or harm to occur. It also helps staff and volunteers by providing them with guidance on how to best support children and how to avoid or better manage difficult situations. The Code of Conduct outlines appropriate standards of behaviour by adults towards children. All staff and volunteers are required to comply.

All Katandra School members of staff and volunteers are responsible for promoting the safety and wellbeing of children and young people by:

- adhering to the school's Child Safe Policy, and other policies
- taking all reasonable steps to protect children from abuse
- treating everyone with respect, including listening to and valuing their ideas and opinions
- welcoming all children and their families and carers
- respecting cultural, religious and political differences and acting in a culturally sensitive way
- modelling appropriate adult behaviour
- reporting and acting on any breaches of this Code of Conduct, complaints or concerns
- complying with the DET guidelines on restraint and seclusion
- working with children in an open and transparent way – other adults should always know about the work you are doing with children
- respecting the privacy of children and their families, and only disclosing information to people who have a need to know.

Katandra staff and volunteers must NOT:

- seek to use children in any way to meet the needs of adults
- ignore or disregard any concerns, suspicions or disclosures of child abuse
- use prejudice, oppressive behaviour or language with children
- engage in rough physical games
- discriminate on the basis of age, gender, race, culture, vulnerability or sexuality
- initiate unnecessary physical contact with children or do things of a personal nature that children can do for themselves, such as toileting or changing clothes
- develop 'special' relationships with specific children or show favouritism through the provision of gifts or inappropriate attention
- have contact with a child or their family outside of our school without the Principal's knowledge and/or consent (for example, no babysitting. Accidental contact, such as seeing people in the street, is appropriate)
- exchange personal contact details such as phone number, social networking site or email addresses with children
- or have unauthorised contact with children and young people online or by phone.

By observing these standards you acknowledge your responsibility to immediately report any breach of this code to The Principal or Leading teacher of **Katandra School**.

I have read this Code of Conduct and agree to abide by it at all times.

Name
Signature
Date

Name of Manager
Signature
Date